

<b>Job Title:</b>	<b>Outdoor and Adventurous Activities Instructor</b>
<b>Post Ref No:</b>	
<b>Directorate:</b>	<b>Children and Young People</b>
<b>Division:</b>	<b>Schools</b>
<b>Grade:</b>	<b>SCP 26 - 28</b>
<b>Responsible to:</b>	<b>Head Teacher</b>
<b>Responsible for:</b>	<b>Teaching and Learning</b>

**MAIN PURPOSE OF THE JOB:**

To provide high quality learning and teaching within the School  
 To lead on the organisation, development and delivery of Outdoor and Adventurous Activities including Forest School  
 To provide positive behaviour management and social development of students  
 To work in partnership with parents and carers in supporting the education of their children

**KEY DUTIES AND RESPONSIBILITIES**

1. To be responsible for teaching and learning outcomes for KS2, KS3 & KS4 students.
2. To plan, organise and deliver Outdoor and Adventurous Activities (one of which will be D of E) in order that students receive a broad and effective curriculum.
3. To lead on the development of OAA within the School under the direction of SLT Lead for Engagement
4. To take responsibility for the effective planning, delivery, assessment and evaluation of student achievement.
5. To contribute to the development of, and deliver a curriculum suitable for the age, ability, need and aptitude of all students.
6. To contribute to the setting, monitoring and reporting of individual student targets through Personalised Development Programmes.
7. To provide systematic data/information regarding individual student progress, and to report on this to both staff and parents/carers according to School policy.
8. Contribute to the identification and evaluation of student need, and specifically barriers to learning, and subsequently develop and apply strategies to address these.
9. Ensure students are entered into appropriate pathways of internal and external accreditation, and provide directed support to maximise their achievement within these.
10. To be responsible for the day to day organisation and outcomes of a cohort or group of students.
11. To collaborate with, and direct the duties of a Teacher Assistant designated to a student or learning group in order to maximise the outcomes and progress of those students.

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12. To collaborate with other professionals within the school and identified external agencies in order that planned interventions are consistent and effective.
13. To evaluate and provide feedback on the effectiveness of the programmes delivered.
14. To plan for, and deliver a curriculum that engages learners outside the classroom that are safe and encourage personal and social development, resilience and emotional health and wellbeing.
15. To contribute to, and implement School policies.
16. To engage in continuous professional development, and contribute to a whole school process of self-evaluation to improve quality and raise standards.
17. To liaise with parents/carers and other agencies on matters relating to the welfare of an individual student
18. To be prepared to work flexibly in order to make the most appropriate response to individual student needs, demonstrating effectiveness in engaging students academically and personally.
19. Occasionally work peripatetically to meet student need

## General

1. Undertake personal development through training and other learning activities as required, and which reflect Appraisal objectives.
2. Attend, participate in, and lead meetings and training as required.
3. Be aware of and comply with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns at an appropriate person.
4. Be aware of and support difference to help ensure everyone else has equal access to the facilities and feels valued, respecting their social, cultural, linguistic, religious and ethnic background.

Note: Undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility.

Prepared by:	Penkford School
Job Title:	Outdoor and Adventurous Activities Instructor
Date:	March 2018
Date for Review:	March 2019

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